

CANYON HILLS SOCCER ASSOCIATION
2009 By-Laws
INTRODUCTION

1. GENERAL

- A. This manual is intended to supply all required information needed to assist individuals participating with CHSA in understanding and applying the rules and regulations of this organization. This manual also refers to other documents. See Appendix A - Definitions and References for a list of this documents

2. MANUAL DESCRIPTION

- A. This manual contains the following sections("PART's"):

PART-I - GENERAL INFORMATION. This section describes where events are located, names and phone numbers of the Board of Directors and the soccer history.

PART-II - BYLAWS. This section defines the positions that make up the Board of Directors and the Rules under which the CHSA corporation exists.

PART-III - RULES AND REGULATIONS- “The Coaches and Referees Manual”. This section provides a quick description of background information for coaches that are described in more detail in other sections.

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- Law 11- Offside
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- Law 14- The Penalty Kick
- Law 15- The Throw In
- Law 16- The Goal Kick
- Law 17- The Corner Kick
- Kicks from the Penalty Mark
- Clinic (Under 6) Soccer

CANYON HILLS SOCCER ASSOCIATION: PART-I - GENERAL INFORMATION

1. APPOINTMENT OF COMMISSIONERS and COMMITTEE MEMBERS

- A. The Board of Directors shall be elected by all members at the annual general election. Commissioners and committee members shall be appointed and are subject to Board approval.
- B. The Board of Directors should hold as a major goal, the maintenance and continuity of' the administrative functions while encouraging participation by new people.

2. BOARD COMMUNICATION

- A. All communications should be submitted in writing to the Secretary or President of the Board of Directors, no later than two days prior to date of the next board meeting.
- B. Receipt of written communications will be acknowledged by the Board of Directors in writing.
- C. A copy of the communication will be distributed to all board members.
- D. The communication will be reviewed and considered at the next scheduled Board meeting.
- E. The person making the communication will be notified of a decision by the Board within a reasonable amount of time.
- F. If desired, any person may request time on a regularly scheduled Board meeting agenda by contacting the Association Secretary or President in writing at least 48 hours in advance of the meeting as required by item 2A above.

3. LOCATION OF CHSA FUNCTIONS

- A. CHSA Board of Directors meetings are held on monthly basis of most months. For location refer to CHSA website (www.chsasoccer.org). Coaches, Referees and Team Coordinators meetings are typically held at the Anaheim Hills Community Center or at El Rancho.
- B. Rating is typically held at Toyon or El Rancho.
- C. Draft to be held at location to be determined
(See CHSA website at www.CHSAsoccer.org)
- D. Practice assignments and fields are assigned by the Director of Scheduling at:

Crescent (Vista)
Riverdale Elementary School
Imperial Elementary School
Canyon Rim Park
Yorba Regional Park
Anaheim Hills Elementary School
El Rancho Charter School
Eucalyptus Park
Nohl Canyon Elementary School
Toyon Park

Peralta Park

E. Games are held as assigned by the Director of Scheduling at:

Crescent (Vista)
Peralta Park
Yorba Regional Park
Riverdale Elementary School
Canyon Rim Park
El Rancho Charter School
Toyon Park
Anaheim Hills Elementary

F. For event locations described above refer to the CHSA Area Map and Field Location Maps on the CHSA website at www.CHSAsoccer.org

4. CHSA COACHES and REFEREES MANUAL

A. Purpose: To record and control all operating procedures of the CHSA.

B. This manual shall contain: Table of Contents Bylaws of the Association, Rules and regulations, Standard Practices, Referee guide and other appropriate operational material.

C. The manual will be published, distributed and revised by the Director of Coaches, with the approval of the Board of Directors.

D. Controlled distribution includes all elected and appointed officers, all coaches and coordinators and all referees.

E. Controlled copies shall be automatically revised and updated by the Director of Coaches as revisions are approved.

F. Revisions of uncontrolled copies are the responsibility of the holder.

5. BOARD OF DIRECTORS

Refer to CHSA website at www.CHSAsoccer.org

6. HISTORY OF SOCCER

- B.C. Greeks' stage kicking games between cities.
- B.C. Romans played kicking games called "Harpistum".
- 1175 English school boys played "Well-known game of ball".
- 1314 King Edward 11 of England bans Football.
- 1497 King James IV of England imposes a tax on the sale of Footballs.
- 1572 Queen Elizabeth of England again bans Football.
- 1863 The name of "Association Football" is adopted to avoid confusion.
- 1869 The first intercollegiate soccer football game played between Princeton and Rutgers.
- 1884 The U.S. Soccer Football Association is formed.
- 1886-87 New Jersey splits a two year series with Canada.
- 1890 The Kinsingtons are the first native born team to win the St. Louis Championship.
- 1900 The U.S. Intercollegiate Soccer Football Association is formed by Harvard, Columbia and Haverford. Haverford wins the first title.
- 1904 An English team, the Pilgrims, tours the U.S. with 21 wins and 2 loses.
- 1913 The U.S. Soccer Football Association affiliates with FIFA.

- 1950 The U.S. beats England 1 to 0 in the world tournament in Rio de Janeiro in one of the greatest sports upsets in history and Uruguay beats Brazil 1 to 0 before a final's crowd of 199,854 fans.
- 1959 NCAA sponsors the first national intercollegiate championship tournament and St. Louis University wins the first NCAA title.
- 1966 The U.S. Soccer Football Association approves a nationwide Professional soccer league.
- 1971 Two hours and fifty six minutes is the longest game in U.S. Soccer history in Rochester on September 1 as Rochester meets the Dallas Tornado.
- 1972 UCLA goes to the Nationals in St. Louis but Dallas wins the championship.
- 1973 Cal State Fullerton wins a berth in the Nationals in St. Louis.
- 1975 The Anaheim Soccer Club(ASC) is formed by Bill Borger and John Gros who traveled door to door soliciting memberships to form 21 teams including 4 girls teams to participate in OCYSA.
- 1976 The Skyhawk professional soccer team is formed in the San Fernando Valley.
- 1977 The ASC is reformed into the Canyon Hills Soccer Association(CHSA) as an independent body.
- 1978 The California Surf professional soccer team is formed in Orange County to participate in NASL.
- 1979 A professional indoor soccer league is formed.
- 1984 U.S. hosts summer Olympic Games. Soccer accounts for over one third of total Olympic attendance and over 100,000 fans break the all time attendance records for soccer in North America at the semi-finals match and again-at the finals in the Rose Bowl in Pasadena California.
- 1994 The United States hosted the 1994 World CUP Tournament. U.S. Men's National team reaches the "Round of 16" Women's US National team were World Champions.
- 1999 U.S. Women's National team wins World Cup by defeating China in penalty kicks!

7. CALENDAR OF EVENTS

Refer to CHSA website at www.CHSAsoccer.org

8. MAPS OF CHSA APPROVED LOCATIONS

Refer to CHSA website at www.CHSAsoccer.org

CANYON HILLS SOCCER ASSOCIATION PART-II- BYLAWS

ARTICLE-I - NAME

The name of this organization shall be the **Canyon Hills Soccer Association**, hereinafter referred to as CHSA. The organization was incorporated in 1978. It is exempt from State Taxes. State of California Corporation Organization Number, Internal Revenue Identification Number and State Tax Identification Number are on file with the league secretary.

ARTICLE-II - OBJECT

- A. This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under Nonprofit Public Benefit Corporation Law for charitable purposes.
- B. The specific purposes of this corporation are:
1. The specific and primary purposes are to promote and provide nonprofit, educational, soccer competition for children under the age of nineteen (19) residing within the boundaries of the City of Anaheim and/or the Orange Unified School District (OUSD), for the pleasure and recreation of the participants.
 2. The general purposes and powers are:
 - (a) To provide education in the rules and skills of soccer with an end to promoting all around athletic skills, prowess, good character and sportsmanship and specifically to provide good, wholesome, competitive fun.
 - (b) To purchase, lease, or otherwise acquire, improve, construct or hold, use, maintain, operate, exchange, encumber, sell or otherwise dispose of real and personal property of every kind, nature or distribution as may be necessary or desirable to promote the primary purpose of this Corporation.
 - (c) To make and perform contracts of every kind for any lawful purpose without limit as to amount, with any person, firm, association, corporation, municipality, state, government or municipal or political subdivision.
 - (d) To have and exercise all the rights and powers conferred on nonprofit corporations under the Nonprofit Public Benefit Corporation Law of the state of California; as such law is now in effect or may at any time hereafter be amended.
 - (e) To do all other acts necessary or expeditious for the administration of the affairs or attainment for the purposes of this corporation. The foregoing statement of purposes shall be construed as a statement of joint purposes and powers, and the purposes and powers stated in each clause shall, except where otherwise expressed, be in no way limited or restricted by any reference to or inference from the terms and provisions of any other Clause, but shall be regarded as independent purposes and powers.
 3. Notwithstanding any of the foregoing statements of purposes and powers, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the primary purposes of this corporation as set forth in paragraph (B) (1) of this Article-II and nothing shall be construed to authorize this

corporation to carry on any activity for the profit of its members, or to distribute any gains, profits or dividends to its members as such.

ARTICLE-III - MEMBERS

Section-1 - Classification

- (a) Voting members of this corporation shall be the elected members of the Board of Directors and shall have the right to vote at any Regular, Special or general meetings.
- (b) Associate members shall be coaches, assistant coaches, team coordinators, referees, commissioners and approved committee members and shall vote at any Special or Annual meetings.
- (c) Parents shall be General members and shall vote at the Annual ("election") meeting and Special general meetings.

Section-2 - Removal of Members

- (a) The Board of Directors finds the conduct of any official, member, or player detrimental to the best interests of CHSA, it may by majority vote of the Board of Directors suspend the member or take such actions as deemed appropriate. The Board of Directors shall, when circumstances permit, provide notice and an opportunity to be heard in accordance with the provisions of Section 5341(c)(2)-(c)(3) of the Corporations Code of California. Violation of any provisions of the CHSA adopted code of ethics shall be prima facies evidence of actions detrimental to the best interests of CHSA.

ARTICLE-IV - OFFICERS

Section-1 - Government

- (a) This association shall be governed and business transacted by a board of directors.

Section-2 - Board of Directors

- (a) The Board of Directors shall consist of a President, Vice President, Secretary, Treasurer, Dir. of Coaches, Dir. of Player Equipment, Dir. of Fields and Field Equipment, Dir. of Communications, Dir. of Ratings and Draft, Dir. of Referees, Dir. of Registration, Dir. of Scheduling, Dir. of CSL, Dir. of Team Coordinators and Dir. of Signature.

Section-3 - Officer Appointment

- (a) The Board of Directors may create or appoint such other officers or committees as is deemed necessary.

Section-4 - Office Eligibility

- (a) To be eligible for the office of President, Secretary or Treasurer; a member must have served one year on the Board of Directors within the past three years. All other Directorships are open to any associate or general member.
- (b) The Directors shall serve a (2) year term with alternate board member election. The first year would consist of President, Treasurer, Director of Player Equipment, Director of Fields & Field-Equipment, Director of Referees, Director of Team Coordinators and Director of Rating and Draft, , . The second year would consist of Vice President, Secretary, Director of Coaches,

Director of CSL, Director of Scheduling, Director of Registration, Director of Signature and
Director of Communications,

- (c) The term of office shall begin January 1 of the next year.
- (d) Newly elected Board members should attend the last Regular meeting of the previous Board of Directors.

Section-5 - Board Vacancies

- (a) Vacancies in the Board of Directors may be filled by a majority vote of the remaining Directors, through less than a quorum, or by a sole remaining director. Each Director so elected shall hold office until his successor is elected at the annual meeting or at a special meeting called for that purpose.
- (b) Any officer may resign by giving written notice to the Board of Directors, the President or Secretary. Any Resignations shall take effect at the date of receipt of such notice or at a time specified in the resignation.
- (c) All records for that office must be immediately turned over to the president.
- (d) Any association officer must resign following a vote of no confidence by the Board of Directors. Any three (3) Board members may petition such a vote by means of a written petition submitted to the Board of Directors. The petition shall be acted Upon within fourteen(14) days.

ARTICLE-V—DUTIES OF OFFICERS

Section-I - The President shall:

- (a) Preside at all meetings of the Board of Directors.
- (b) Be chief executive officer of the corporation.
- (c) Act as chair of the board.
- (d) (Subject to control of the Board of Directors) have general supervision, direction and control of the business and office of the corporation.
- (e) Be ex officio member of all committees, except the nomination committee.
- (f) Serve as chair of the All-Star committee and committees with affiliate organizations.
- (g) Have such powers and duties as prescribed by the Board of Directors.
- (h) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.
- (i) Present to his successor immediately following the awards meeting all documents and records of his office.
- (j) May become an Honorary Director on the Board of Directors for the year following termination of his office with all the privileges of attendance and debate and a vote in case of a tie.

Section-2 - The First Vice President shall:

- (a) Be responsible for obtaining sponsors.
- (b) Be responsible for special events (opening day, closing day, awards presentations, etc.)
- (c) In the absence or disability of the President perform the duties of the President.
- (d) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (e) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.
- (f) Perform all other duties as delegated by the President or Board of Directors.

Section-3- The Secretary shall:

- (a) Keep minutes (record) of all meetings of the association.
- (b) Provide copies of the minutes to all elected officers and other designated recipients.
- (c) Maintain correspondence records.
- (d) Keep up to date lists of names, addresses and telephone numbers of all members.
- (e) Give notice of all meetings

- (f) Keep the seal of the corporation in safe custody.
- (g) Perform all other duties as delegated by the President or Board of Directors.
- (h) Keep records containing true and correct copies of all documents submitted by each of the designated officers.
- (i) Maintain the official records of the corporation in a current and up to date status at all times.
- (j) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (k) Provide a copy of any board action affecting the content of the bylaws or rules and regulations to all board members and associate members and general members.

Section-4 - The Treasurer shall:

- (a) Be responsible for the preparation of the budget.
- (b) Act as custodian of all funds of the corporation.
- (c) Keep a detailed account of all income and expenditures.
- (d) Submit a monthly financial statement and a semiannual report of finances to the Board of Directors.
- (e) Disburse the funds promptly after approval by the Board of Directors.
- (f) Be bonded at association expense.
- (g) Obtain the signature of the president and/or first vice president when issuing checks.
- (h) Deposit all moneys and other valuables in the name of the corporation in a bank approved by the Board of Directors.
- (i) Render an account of all transactions when requested by the president or the Board of Directors.
- (j) Be present to supervise the collection of all cash for fund raising by the league.
- (k) Perform all other duties as delegated by the President or Board of Directors.
- (l) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (m) Handle all insurance claims.

See also PART –V-PLAYERS STANDARD PRACTICE, Section-1.

Section-5 - The Director of Coaches shall:

- (a) Organize and coordinate all procedures for coach recruitment, training and placement.
- (b) Coordinate the selection of team names and uniform colors.
- (c) Keep and submit copies of the full name, address and telephone number of each coach and a complete roster of each team, including each team name and colors to the secretary for the official records.
- (d) Organize and coordinate preparation and distribution of the CHSA coach manual, textbooks or text materials or other publications selected by the Board of Directors to further the purpose of CHSA.
- (e) Have approval of the Board of Directors for procedures and materials prepared by the Director of Coaches.
- (f) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (g) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

Section-7 - The Director of Player Equipment shall:

- (a) Investigate and procure competitive bids from manufacturers, suppliers and vendors of soccer equipment (including but not limited to player uniforms, uniform accessories, soccer balls, game and field equipment, trophies and awards) for the Board of Directors consideration and approval.
- (b) Purchase all soccer equipment for CHSA after receiving approval from the Board of Directors.
- (c) Organize and coordinate distribution of team uniforms and equipment to each team, directly to the team coach.
- (d) Keep all documentation of competitive bids and purchases and property as official records of this corporation and deliver true copies to the secretary for the official records.
- (e) Present to his successor immediately following the awards meeting, all documents and records of his office.

See also PART-VIII - TEAM COORDINATORS, Section-3.

Section-8 - The Director of Fields and Field Equipment shall:

- (a) Be responsible for the permanent marking, painting of the fields.
- (b) Be responsible to ensure that adequate supplies are at each of the playing fields (, paint, stripers, nets, corner-flags, trash cans and trash can liners).
- (c) Be responsible for all field maintenance, including field and equipment repairs such as holes or ruts, broken goals, torn nets, etc.
- (d) Have the sole responsibility, in cooperation with the Orange Unified School District and the City of Anaheim, concerning the playability of all fields.
- (e) (a) Be responsible for the purchase and maintenance of game field equipment which includes, but is not limited to:
 - (1) Goals, nets and goal stakes,
 - (2) corner-flags,
 - (3) field painter and paint,
 - (4) trash cans and trash can liners,
 - (5) all related field marking Supplies as may be required
- (g) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (h) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

Section-9 - The Director of Communications shall:

- (a) Coordinate, edit, publish, CHSA website updates and e-mail communications.
- (b) Be responsible for local Media coverage of all CHSA activities.
- (c) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (d) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.
- (e) Responsible for CHSA website and website providers.

Section-10 - The Director of Rating and Draft shall:

- (a) Organize and coordinate all procedures for CHSA player ratings; team drafting within each division as set forth in the Rules and Regulations; and placement of teams into playing leagues within each division.
- (b) Review all game cards and notify the Director of Referees of yellow cards and red cards and game protests.
- (c) Coordinate the compilation, publication and distribution of weekly team standings.
- (d) Coordinate the tabulation of All-Star votes and submit to the All-Star committee for All-Star player selection and verification.
- (e) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (f) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

Section-11 - The Director of Referees shall:

- (a) Be in charge of procedures for CHSA recruitment and training of referees.
- (b) Prepare (with approval of the Board of Directors) and distribute the CHSA referee manual, textbooks or materials or publications selected to improve the education, skills, performance and development of referees.
- (c) Keep records, including full name, address and telephone number of each referee and submit these records to the secretary for the official documents and records of his office.
- (d) Present to his successor immediately following the awards meeting all documents and records of his office.
- (e) Be responsible for scheduling of all referees.

Section-12 - The Director of Registration shall:

- (a) Organize and coordinate all procedures for CHSA player registration, player divisional designation and player waiting lists.
- (b) Present to his successor immediately following the awards meeting. all documents and records of his office documents and records of his office.
- (c) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

NOTE: Should the Director of Registration also be serving as a coach, assistant coach or parent, the president shall appoint a member of the Board of Directors, not coaching in the same division, to maintain and supervise the waiting list for that specific division.

Section-13 - The Director of CSL shall:

- (a) Organize and coordinate all procedures for select coach recruitment, training and replacement.
- (b) Coordinate the selection of select team names, uniform colors and uniform brands as required to support select team play.
- (c) Keep and submit copies of the name, address and telephone of each select coach and a complete roster of each select team. Submit each team name and color to the secretary for the official report.

- (d) Organize, prepare and coordinate the distribution of the CHSA coach's manual, textbooks, text materials, video tape materials and other publications that may be selected by the Board of Directors to further the purpose of CHSA.
- (e) Get approval by the Board of Directors for the procedures and materials prepared to support select teams and coaches.
- (f) Work directly with the Directors of Rating and Draft and Coaches in coordinating the selection of select players from the regular CHSA rating.
- (g) Attend all select organization meetings (such as CSL Board or Coaches meetings) and report to the CHSA Board of Directors all information pertinent to coordinating both CHSA resources and select teams in order to support select team play.
- (h) Inform and generally educate all select team coaches of the procedures and policies unique to coaching select teams.
- (i) Present to his successor immediately following the awards meeting, all documents and records of his office.

Section-14 - The Director of Team Coordinators shall:

- (a) Coordinate and obtain division team coordinators for each division.
- (b) Acquaint team coordinators with their duties.
- (c) Call meetings whenever needed to organize various activities of team coordinators.
- (d) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (e) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

Section-15 - The Director of Scheduling shall:

- (a) Coordinate the preparation and publication of game scheduling for all divisions including those participating in intercity play and distribute Board approved copies of complete League schedules to all coaches, referees and Board members.
- (b) Be responsible for scheduling of all practice fields.
- (c) Be responsible for scheduling Field set up and take down assignments.
- (d) Present to his successor immediately following the awards meeting, all documents and records of his office.
- (e) Be responsible for the application and recent of field usage permits, as coordinated through the Orange Unified School District, the City of Anaheim, other agencies and organizations as may be required
- (f) Be CHSA's representative at the City of Anaheim's Field Sports Council meetings.
- (g) Submit to the secretary a copy of complete and accurate documents to be kept in the official records.

Section-16 - The Director of Signature shall:

- (a) Organize and coordinate all procedures for select coaches recruitment, training and replacement.
- (b) Coordinate the selection of select team names, uniform colors and uniform brands as required to support select team play.

- (c) Keep and submit copies of the name, address and telephone of each select coach and a complete roster of each select team. Submit each team name and color to the secretary for the official report.
- (d) Organize, prepare and coordinate the distribution of the CHSA coaches manual, textbooks, text materials, video tape materials and other publications that may be selected by the Board of Directors to further the purpose of CHSA.
- (e) Get approval by the Board of Directors for the procedures and materials prepared to support select teams and coaches.
- (f) Work directly with the Directors of Rating and Draft and Coaches in coordinating the selection of select players from the regular CHSA rating.
- (g) Attend all select organization meetings (such as CYSA-S Signature or Signature Coaches meetings) and report to the CHSA Board of Directors all information pertinent to coordinating both CHSA resources and select teams in order to support select team play.
- (h) Inform and generally educate all select team coaches of the procedures and policies unique to coaching select teams.
- (i) Present to his successor immediately following the awards meeting, all documents and records of his office.

ARTICLE-VI - NOMINATIONS and Elections

Section-1- Nominating committee

- (a) A nominating committee of five(5) members, three(3) Board members and two(2) Associate members, shall be elected by the Board of Directors at least thirty(30) days prior to the Annual ("election") meeting.
- (b) The purpose shall be to compile a list and obtain consent of qualified candidates for CHSA Board of Directors to be presented at the Annual ("election") meeting and to ensure compliance with risk management standards.
- (c) All nominations shall be received by the election committee no later than ten(10) days prior to the Annual("election") meeting.

Section-2 - Elections

- (a) The Board of Directors shall be elected by ballot at the Annual meeting.
- (b) They shall serve for two years or until their successors have qualified and been elected.
- (c) To be eligible for the office of President, First Vice President, , Secretary or Treasurer, a member must have served one year on the Board of Directors within the past three years, as an officer, director or commissioner. All other Directorships are open to any Associate or General member.
- (d) If the nomination for a qualified person to run for the office of President, First Vice President, , Secretary, or Treasurer has not been received by the nomination committee at least ten(10) days prior to the Annual("election") meeting, an Associate member may accept nomination and be elected to one of the positions.
- (e) All candidates shall be elected by a majority of ballots cast. There shall be no absentee ballots.

ARTICLE VII - Meetings

Section-1 - Location

Meetings of the Board of Directors shall be held in the city of Anaheim. See also PART-I - GENERAL INFORMATION, Section-3.

Section-2 - Regular meetings

- (a) Regular meetings of the Board of Directors shall be held on the first and third week of each month of most months on a day so determined by the Board of Directors.
- (b) If the day falls on a holiday, such meetings shall be held on the next succeeding business day, or on a succeeding day as designated by the Board of Directors.

Section-3 - Special meetings

- (a) Special meetings of the Board of Directors shall be called by the President, or if he is absent or refuses to act, by Vice President or any two(2) Directors.
- (b) Special meetings of the general membership shall be called by a majority vote of the Board of Directors.

Section-4 - Annual meeting

The Annual meeting shall be held at least thirty(30) days prior to the completion of the playing season. The date to be determined by the Board of Directors with a minimum of two(2) weeks notice.

Section-5 - Attendance

Any Board member missing two (2) official consecutive meetings, or a total of five(5) official meetings, without valid excuse, may have his office declared vacant. (Official meetings shall be defined as meetings called by the Presiding officer with two(2) weeks notice.)

Section-6 - Quorum

- (a) The Quorum of the Board of Directors shall be a majority of its members to transact business.
- (b) The Quorum of the Annual meeting shall be a majority of its members and general members present. A Quorum once being established will remain constant throughout the meeting.

Section-7 - Action without a meeting

- (a) Any action required or permitted taken by the Board of Directors may be taken without a meeting, with the same effect as a majority vote, if all members of the Board shall individually or collectively consent to such action.
- (b) Such consent shall be signed and filed with the regular minutes.
- (c) Any certificate or document relating to action taken by written consent shall state that it was taken by majority written consent of the Board without a meeting and that the Bylaws authorize the action.

NOTE: See PART-I - GENERAL INFORMATION, Section- 7 for meeting dates. See CHSA website @ www.CHSAsoccer.org for locations.

ARTICLE-VIII- COMMITTEES

The Board of Directors may create or appoint any committee deemed necessary by the Board. They shall exist at the pleasure of the Board.

ARTICLE-IX - STANDING RULES

- (a) The Board of Directors shall adopt Standing Rules of Procedure as needed to direct the affairs of CHSA.
- (b) The COACHES and REFEREE Manual, as may amended from time to time by the Board of Directors, shall be made available to associate members on the website.

ARTICLE-X - DISSOLUTION

In the event of dissolution of the CHSA all assets shall be transferred to a charitable organization as approved by the Board of Directors after all liabilities and obligations are paid, satisfied and discharged or adequate provision made for them.

ARTICLE-XI - PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Newly Revised, shall govern this organization in all parliamentary situations that are not provided for in the law, Articles of Incorporation, Bylaws or adopted rules.

ARTICLE-XII - AMENDMENTS

These Bylaws(PART-II of this manual) may be amended at any special, general, or annual meeting by a two-thirds(2/3) votes of the members present and voting provided previous notice has been given in the call to the meeting and a quorum is present.

ARTICLE-XIII - FISCAL YEAR

The fiscal year of CHSA shall be April 1 to March 31.

ARTICLE-XIV - CORPORATION RECORDS and REPORT

Section-1- Records

The corporation shall maintain adequate and correct accounts, books, and records of its business and properties. All of such books, records and accounts shall be kept at its principal place of business in the state of, California, as fixed by the board of Directors.

Section-2 - Inspection of Books and Records

All books and records provided for in Section-8333 of the Corporation Code of California shall be open for inspection for the directors and members of this Corporation, from time to time, and in the manner provided in Section-8333, of the Corporation Code of California.

Section-3 - Certification of Books and Records

The original copy of these Bylaws, as amended or otherwise altered to date, certified by the secretary, shall be opened to inspection by the members of the Corporation, as provided in the Corporation Code of California

Section-4 - Checks, Drafts, Notes, Indebtedness

All Checks, drafts of other orders for payment of money, notes or other evidence of indebtedness, issued in the name or payable to the corporation, shall be signed or endorsed by such person or persons and in such manner as shall be determined from time to time by resolution of the Board of Directors.

Section-5 - Contracts - How Executed

The Board of Directors, except as otherwise noted in the Bylaws may authorize any officer or officers, agent or agents to enter into any contract or execute any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances. Unless so authorized by its Board of Directors, no officer, agent or employee shall have any authority of power to bind the Corporation by any contract of engagement, or to pledge its credit, or to render it liable for any purpose or, any amount.

Section-6 - Annual Report

The Board of Directors shall cause an annual report or statement to be prepared and presented to the Board of Directors and such annual report or statement shall become part of the permanent records of the business of this, Corporation.

ARTICLE-XV - CORPORATE SEAL

The Corporate Seal shall be circular in form and shall have inscribed the name of the Corporation, the date of its incorporation and the word California.

ARTICLE-XVI - COLORS

CHSA colors are Gold and Blue. Teams within the CHSA may have other colors approved by the Board of Directors. Special teams selected to represent the CHSA will wear CHSA colors whenever possible.

ARTICLE-XVII - TERRITORY

Section-1- Location

CHSA territory shall be within the boundaries of the City of Anaheim and/or the Orange Unified School District.

Section-2 - Exceptions

Exceptions shall be a player or family member who is or was active who shall remain in CHSA, or players from outside regular CHSA territory who is recruited by a CSL team under the rules of the Coast Soccer League.

Section-3 - Headquarters

Headquarters shall be within the CHSA territory. All meetings shall be held within CHSA territory.

ARTICLE-XVIII - LIMITATION OF ACTIVITIES

- a) This corporation is organized and operated exclusively for charitable purposes within the meaning of Section-501(c)(3) of the Internal Revenue Code.
- b) No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation and the corporation shall not

participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.